

# Quantedge 2024 Analyst Recruitment Operations – New York

Quantedge manages more than USD 3 billion and has a 17-year track record of outstanding performance. We have offices in Singapore and New York City. Our organization is flat, collaborative, and results-oriented with significant opportunities for advancement for driven team players. We invest heavily in the career development of our employees, maintain a sustainable work-life balance and offer generous benefits.

The Operations team in New York is looking for motivated fresh graduates with strong analytical skills and attention to detail. Interviews will be conducted on a rolling basis, with shortlisted candidates invited for a paid three-week assessment in May-June or July. Following the assessment period, successful candidates will be offered a full-time, in-office position with a start date in August 2024.

## **Operations Team**

- Oversee end-to-end trade lifecycle management and settlements
- Manage general ledger accounting and trade booking processes
- Monitor invoices and service provider fees
- Perform valuations for over-the-counter (OTC) and exchange-listed products
- Reconcile positions, trade details, and cash balances
- Collaborate with the Fund Administrator on daily, monthly, and annual reports
- Liaise effectively across internal desks and external counterparties



# What We're Looking For

- · Bachelor's degree in accounting, finance, or any relevant field
- Exceptional attention to detail
- Strong analytical, problem-solving, and communication skills
- · Ability to work collaboratively in a team and independently under time pressure
- Basic knowledge of financial products and instruments
- Proficiency in MS Excel
- Knowledge of VBA and Python programming is advantageous

#### Location

New York, New York

# Compensation

\$3,600 for the 3-week assessment Annual Salary: \$68,000 - \$70,000

### **Application Instructions**

Please visit https://www.quantedge.com/careers to apply
Offers will be made on a rolling basis. Applications will close when the program is full.